

Amit Manapure <amitmanapure@gmail.com>

Fwd: Chennai Induction Training - Shriram Transport Finance Co. Ltd (30.01.2017 - 03.02.2017) - Reg.

1 message

mayur sontakke <mayurson2@gmail.com>
AM To: amitmanapure@gmail.com

Sat, Jan 14, 2017 at 9:03

----- Forwarded message -----

From: HRD <hrd@shriramvalue.in>

Date: Thu, Jan 12, 2017, 17:40

Subject: Chennai Induction Training - Shriram Transport Finance Co. Ltd (30.01.2017 - 03.02.2017) - Reg.

To: <mayurson2@gmail.com>

Dear Mr. SONTAKKE MAYUR RAMBHAUJI,

With reference to your Application and Subsequent Interview, you have been selected as a **Management Trainee** for Shriram Transport Finance Company Limited. You are advised to attend the Induction Training Program at Chennai on 30.01.2017.

Please find below the details of Management Trainee Program:

- Your period of training will be 6 Months in which you have to get trained in all the functional areas of Shriram Transport Finance Company Limited. During the On-job training, learning schedule has to be adhered to and you have to get practically trained in all the functions in the respective office mentioned below.
- During your training period, you will be getting trained at the following location as mentioned below:
 - **WARDHMAN NAGAR BRANCH (MAHARASHTRA) from 08.02.2017 to 07.08.2017**
- After satisfactory completion of training, which may be subjected to extension by

In-Charge
Training & Placement
M. Patil, Bhamburda

Principal
M. Patil Institute of Engg. & Tech.
Shahapur, Bhamburda

similar period, if not satisfactory (Which please note), you will be on probation for the period of next 6 Months.

- During Probation you will be assigned specific responsibilities and your confirmation is subject to satisfactory completion of the probationary period. In case the performance is not satisfactory, the probationary period may be extended by 3 Months.
- You may please note that you will have to carry out the day-to-day responsibilities at the respective locations in addition to the above assignments. Failure to comply with these requirements would not qualify you for the confirmation.
- The Detailed Place of Posting Letter will be issued at the end of Induction Training Program.
- The appointment order will be issued only after verification of Original Documents (including Provisional / Degree Certificate / Letter from Principal along with all semester mark list) and on submission of respective photocopy of the documents. Until satisfying the above condition, the appointment order and the salary may not be processed.
- You are advised to make all necessary arrangements for your travel to attend the Induction Training Program and to report at the above mentioned place of posting (locations) on or before the mentioned dates.

You are advised to report at Chennai on 30.01.2016 (Monday) for Induction Training. If you do not report the offer may be cancelled.

NOTE:

1. Eligibility Criteria for Management Trainee Position-

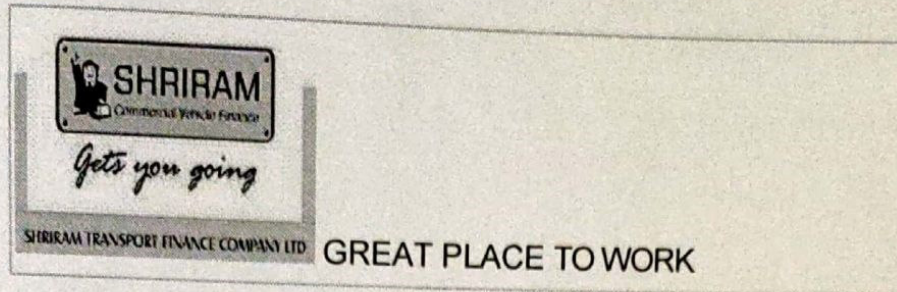
- a. Qualifying Degree Completed with an Aggregate of 60% and First Class.
- b. Age not above 25 years (i.e., born on or after 01/01/1991)

2. Kindly ignore this e-mail in case you are not meeting the above mentioned Eligibility Criteria.

3. You are advised to take print outs of Reference Reports which are attached herewith and get it filled by two referees. The same have to be brought at the time of induction. (The Reference Report should not be signed by any blood relative of the candidate or School/College friend or Any Employee of Shriram Group)


4. You are advised to send a Confirmation Mail to hrd@shriramvalue.in about your presence for the Induction Training Program and also call to Ms. Sujatha / Mr. Senthil (Contact No: 044-42913019/52), at the earliest to make the necessary arrangements.


Regards,
HR Team,
Chennai



Disclaimer notice: This message and any attachments contain information that may be confidential and privileged. Unless you are the addressee (or authorized to receive for the addressee), you may not use, copy, print or disclose to anyone the message or any information contained in the message. If you have received this e-mail in error, please advise the sender by reply and delete the message and any attachments or mail to sysadmin@shriramvalue.com.

2 attachments

 **ANNEXURE FOR CERTIFICATE VERIFICATION.pdf**
341K

 **Training venue & Accomodation details.pdf**
116K

A handwritten signature in blue ink, appearing to be 'Shruti', is written over the printed name of the In-Charge Training & Placement officer.

In-Charge
Training & Placement
MIET, Bhandara

A handwritten signature in blue ink, appearing to be 'M. Patel', is written over the printed name of the Principal.

M. Patel Institute of Engg. &
Tech. Shahapur, Bhandara

January 12, 2017.

Induction Training Program


Date & Timings	:	30th January to 03rd February 2017.
	:	09.30 am to 5.30 pm
Venue	:	SHRIRAM TRANSPORT FINANCE COMPANY LIMITED HRD TRAINING CENTRE MOOKAMBIKA COMPLEX, 6TH FLOOR, NO.4 LADY DESIKA ROAD, MYLAPORE, CHENNAI-600 004 (NEAR ALWARPET SIGNAL)
Accommodation Details	:	HOTEL KANCHI, NO. 28, ETHIRAJ SALAI, EGMORE, CHENNAI - 600 008. PH. NO. : 044-28279000 (LANDMARK – NEXT TO ETHIRAJ WOMEN'S COLLEGE)

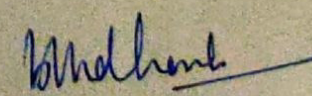
Note:

1. Accommodation has been Arranged from **29.01.2017 (Evening) to 03.02.2017 (Evening)** only.
2. Accommodation has been arranged only for the outstation candidates. You shall make arrangements for your **to & fro** travel by III AC Train Fare/**Equivalent bus fare**. Company will reimburse it at the time of your joining in corresponding branch.
3. You are strictly advised to attend the Induction Training with Formal dress code.
4. You must bring the scientific calculator for Calculation.
5. This **Induction Training is compulsory** and the performance in the Induction Training will be considered for future promotions.
6. The **Post Training Test** will be conducted at the end of the Induction Training Program and the Candidates are expected to clear the Test.
7. Best three performers in this training programme will be awarded by the Company.
8. You must carry all your **original testimonials** for verification. Place of posting letter will be issued only after verifying the same.
9. You are advised to confirm your Presence for Induction training program with Ms. Sujatha / Mr. Senthil (Contact No: 044-42913019/52) at the earliest to make the necessary arrangements.

Regards,

HR Team,
Shriram Value Services Ltd.,
Chennai


In-Charge
Training & Placement
MIET, Bhandara


Principal
M. Patel Institute of Engg. &
Tech. Shahapur, Bhandara